

# **Help Center**

#### 1. Create a new user or log in:

- New user: click 'Create an account' on the Login page and fill in your email/username & password.
- Existing user: enter your Username and Password then press Login.
- Use the 'Show password' checkbox if you want to see what you're typing.
- You need to accept the Terms and Conditions of KhushiKahani before creating a profile.

#### 2. How 'Edit My Profile' works:

- Click 'Edit My Profile' from the header.
- You'll see the 7-step wizard. Move step-by-step, add/remove details, and update any field.
- Use Next/Back to navigate. Required fields must be completed.
- At the end, press 'Review & Save' to commit your changes.
- Heads-up: leaving the wizard mid-way means your changes won't be saved.

# 3. Create Profile — Steps & Guidelines

- Click Create an account on the Login page.
- Fill in your username/email and password to register.
- After logging in, go to Edit My Profile to start the 7-step wizard.
- Complete all required fields in each of the 7 steps:
- Personal details (name, age, gender, etc.)
  - Location (country, state, city)
  - Education & profession

- Family details
- Preferences & lifestyle
- Horoscope or other optional info (if applicable)
- Contact details
- You must complete all steps before you can Review & Save your profile.
- If you leave midway, your profile will not be saved.
- You can upload up to 4 photos (≤ 8 MB each).
- After submission, the KhushiKahani team will call and verify your profile.
- Only after verification will your profile be visible in Profiles View.
- Also, only after verification, the other profile views will be visible to you.

#### 4. Complete all required fields in the 7-step process

- You must complete all required fields across the 7 steps and then press Review & Save.
- Don't exit early: if you leave mid-way, your profile is not saved.
- If you need a break, keep the tab open and continue later.

# 5. Add your photos:

- You can attach up to 4 photos of yourself.
- File types: JPG or PNG recommended.
- Limit: 8 MB per photo (each file must be ≤ 8 MB).
- Tips: use clear, recent photos; good lighting; face visible.

## 6. Browse profiles in 'Profiles View':

- After verification, open 'Profiles View' to browse members.
- Filter by location: Country, State and City.
- Filter by gender: show only male or only female candidates.
- Use Clear to reset filters and see all available verified profiles.
- Click the profile "card" to see details of the person in an easy to read format!

## 7. Profile verification (manual)

- The KhushiKahani team manually calls and verifies every profile to ensure it's real.
- Once you submit your profile, our team will contact you for verification.
- Only verified profiles are visible in Profiles View.

## 8. Helpful tips & safety

- Privacy first: share personal info only when comfortable.
- Report concerns: if you notice a suspicious profile, report it to the team.
- Keep your profile fresh: update city, preferences, or photos regularly.
- Respectful community: be courteous and truthful.